



Maintenance and Storage of Equipment

Purpose of Policy

To ensure that all materials and equipment within the Snuggle Bunnies Childcare (Nursery) complies with Health & Safety regulations and other legal requirements necessary.

Who is Responsible?

It is the responsibility of all staff to ensure that all materials, resources and the equipment are safe to use, in good condition and pose no risk to Health & Safety of the children or staff in the provision.

How will the policy be implemented?

- All materials, resources and equipment will be purchased from trustworthy suppliers and comply with Health & Safety regulations
- All materials, resources and equipment are checked before use to ensure that it is safe for all children and staff
- All materials, resources and equipment are cleaned on a regular basis with disinfectant cleaner to ensure that the spread of infections is reduced
- To ensure that all soft furnishings are washed everyday to reduce the spread of infections
- All electrical equipment is checked annually by a recognised body to ensure its safety
- To ensure all small pieces of equipment are cleaned thoroughly at the end of the day and throughout the day to reduce the spread of infections

- All materials, resources and equipment are risk assessed before first use and regularly after that to ensure the minimisation of any risk to children or staff

Storage of equipment

All materials, resources and equipment in the provision are stored in storage such as books that cannot be washed to reduce the risk of infection to children and staff. Materials, resources, and equipment that have high risks are risk assessed and controlled by staff. Children will not have open access to these resources. Access to these resources will be dependent upon the risk assessment and will not be used without a member of staff being present.

Last Updated/Reviewed On:	SIGNITURE
28.04.2020	C. Morgan
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